

CONCORD VILLAGE NEWS

OFFICE STAFF

CHRISTINE, PROPERTY MANAGER

CRYSTAL, LEASING AGENT

CARLOS, MAINTENANCE SUPERVISOR

ROGER, MAINTENANCE TECH

REFER A FRIEND! GET \$100.00!*

**SEE OFFICE FOR DETAILS*

FEBRUARY 2012

137-A W. CONCORD DR. CLARKSVILLE 931.645.3233

OFFICE HOURS: M-F 8:30 AM-5:30PM SAT: 10-3PM

JAN CALENDAR

1ST-RENT DUE

7th- RENT LATE 10% late fee

14TH- HAPPY VALENTINES DAY 

Please remember the office drop box on the front door is open 24 hours for any rental payments or other types of envelope drop offs.

**SELLING SOMETHING? LET US KNOW BEFORE FEB. 20TH.
AND WE WILL PUT IT IN MARCH'S NEWSLETTER!**

UNIT AND AIR FILTER CHANGES

TUESDAY FEB 21ST

**WE WILL BE STARTING AT 9AM
UNTIL ALL UNITS ARE COMPLETED.**

**PLEASE MAKE SURE ALL PETS ARE
SECURE IN A KENNEL OR BACK
ROOM.**

**ANY QUESTIONS OR CONCERNS,
PLEASE CONTACT THE LEASING
OFFICE**



See our "SWEET HEART GRAM" form attached to The Newsletter to send Your special someone(s) Something this Valentines Day!

MESSAGE FROM THE OFFICE!
WE ACCEPT DEBIT/CREDIT FOR
ALL PAYMENTS & RENT!
- \$20 convenience fee-

There continues to be several cigarette butts & trash on the property. Please remember to dispose of these items properly.
Thank you!

CARLOS' MAINTENANCE CORNER:

Please remember to put in service requests in and call for any pest issues.

"If you wouldn't eat it, neither will the disposal"

To avoid clogs in your garbage disposal, grains that expand when wet such as rice and spaghetti should not be put in the disposal. You should also avoid egg shells and potato peelings.

Always remember to look out for any sliver wear Or other types of items that can damage the disposal, its blades or the pipes.



CONCORD VILLAGE



“SWEET HEART GRAM”

Busy this Valentine’s Day? Already have plans made? Either way,

If you would like to send someone special a “Sweet Heart Gram” let us know!

It could be your very own sweetheart, your kids or even a neighbor you would like to treat!

The Sweet Heart Gram includes:

Personalized card, a flower and something sweet to eat

And best of all **ITS FREE!**

How it works is let us know by Friday February 10th that you would like us to send a Sweet Heart Gram to someone special. We will go deliver your Sweet Heart Gram on Valentine’s Day.

You may choose to have your name on the Gram or if you would like, send it anonymously!

If you would like to sign up, please stop by the office and fill out the “Sweet Heart Gram” form or

WE WILL TAKE REQUESTS OVER THE PHONE

931-645-3233

Send that special someone a little extra this Valentine’s day
to show how much you care!

